



Niddry Castle Golf Club

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Child Protection Policy

Niddry Castle Golf Club acknowledges the duty of care to safeguard and promote the welfare of children and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and Scottish Golf requirements. The policy recognises that the welfare and interests of children are paramount in all circumstances. It aims to ensure that regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children

- Have a positive and enjoyable experience of sport at Niddry Castle Golf Club in a safe and child centred environment.
- Are protected from abuse whilst participating in golf coaching or golf coaching related activities or outside of the activity.

Niddry Castle Golf Club acknowledges that some children, including disabled children and young people or those from ethnic minority communities, can be particularly vulnerable to abuse and we accept the responsibility to take reasonable and appropriate steps to ensure their welfare.

As part of our safeguarding policy Niddry Castle Golf Club will

- Promote and prioritise the safety and wellbeing of children and young people.
- Ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people.
- Ensure appropriate action is taken in the event of incidents/concerns of abuse and support provided to the individual/s who raise or disclose the concern.
- Ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored.
- Prevent the employment/deployment of unsuitable individuals.
- Ensure robust safeguarding arrangements and procedures are in operation.

The policy and procedures will be widely promoted and are mandatory for everyone involved in Niddry Castle Golf Club. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the organisation.

Monitoring

The policy will be reviewed a year after development and then every three years, or in the following circumstances:

- Changes in legislation and/or government guidance.
- As required by the Local Safeguarding Children Board, UK Sport and/or Home Country Sports Councils and Scottish Golf.
- As a result of any other significant change or event.

Code of Conduct for Coaches

Good Practice

In the context of your role at Niddry Castle Golf Club, the following good practice guidelines should be followed:

- Make golf fun, enjoyable and promote fair play.
- Treat all children equally, with respect, dignity and fairness.
- Involve parents, guardians and carers wherever possible.
- Build balanced relationships based on mutual trust that empower and include children in the decision making process.
- Always work in an open environment. Avoid private or unobserved situations.
- Put the welfare of each child first before winning or achieving performance goals.
- Be an excellent role model including not smoking or drinking alcohol in the company of children.
- Give enthusiastic and constructive feedback rather than negative criticism.
- Recognise the developmental needs and capacity of children and avoid excessive training and competition, pushing them against their will and putting undue pressure on them.

Practice to be avoided

In the context of your role at Niddry Castle Golf Club, the following practice should be avoided:

- Having 'favourites' – this could lead to resentment and jealousy by other children and could be misinterpreted by others.
- Spending excessive amounts of time alone with children away from others.
- Entering children's bedrooms on trips away from home, unless in an emergency situation or in the interest of health and safety. If it is necessary to enter rooms, alert the occupants by knocking and announcing your intention to enter. The door should remain open, if appropriate.
- Where possible, avoid doing things of a personal nature for children that they can do for themselves.
- Making contact or holding discussions with children via social networking sites or texting.

Practice never to be sanctioned

In the context of your role at Niddry Castle Golf Club, the following practices will never be sanctioned:

- Engaging in sexually provocative games, including horseplay.
- Forming intimate emotional, physical or sexual relationships with children.
- Allowing or engaging in touching a child in a sexually suggestive manner.
- Allowing children to swear or use sexualised language unchallenged.
- Making sexually suggestive comments to a child, even in fun.
- Reducing a child to tears as a form of control.
- Allowing allegations made by a child to go unchallenged, unrecorded or not acted upon.
- Inviting or allowing children to stay with you at your home.
- Coaches and other leaders sharing a room alone with a child for sleeping accommodation.

All concerns about breach of this Code of Conduct will be taken seriously and responded to in line with Scottish Golf's Disciplinary Procedure and/or Procedure for Responding to Concerns about Child Abuse.

I have read and understood this Code of Conduct and I agree to abide by the rules and guidelines of the Club.

Name of Coach:

Signature:

Date:

Code of Conduct for Parents/Carers

As a parent/carer of a junior member of Niddry Castle Golf Club you are expected to abide by the following code of conduct.

You should:

- Encourage your child to learn the rules and play within them.
- Discourage unfair play and arguing with club staff/officials.
- Help your child to recognise good performance and effort, not just results.
- Never force your child to take part in golf.
- Set a good example by recognising fair play and applauding good performances of all.
- Never punish or belittle a child for losing or making mistakes.
- Publicly accept officials' judgements.
- Support your child's involvement and help them to enjoy their golf.
- Use correct and proper language at all times.
- Never use threatening or abusive behaviour towards children, officials, coaches or other parents.
- Always notify the Junior Organiser if you will not be attending or going to be late for a coaching session/competition.
- Ensure that coaches are made aware of any pre-existing medical conditions your child has.
- Ensure that all correspondence and consent forms are replied to by the due date.
- Ensure that your child is dropped off and picked up on time after each session.

I have read and understood this Code of Conduct and I agree to abide by the rules and guidelines of the Club.

Parent/Carer Name:

Signature:

Date:

Code of Conduct for Young People

As a junior member of Niddry Castle Golf Club you are expected to abide by the following code of conduct:

- Participate within the rules and respect the coaches and their decisions.
- Treat others as you would wish to be treated yourself and respect your opponents.
- Keep to the agreed times for coaching sessions and competitions and inform coaches when you are going to be late.
- Demonstrate fair play and apply golf's standards both on and off the course.
- Respect physical, cultural and racial differences.
- Tell someone in authority if you are leaving a venue or competition.
- Treat organisers, coaches, staff and peers with respect.
- Have a positive commitment to coaching and attend as many sessions as possible to maintain a high standard.

You should not take part in any irresponsible, abusive, inappropriate or illegal behaviour which includes:

- Consuming alcohol or illegal or performance-enhancing drugs or stimulants.
- Smoking.
- Using foul language.
- Publicly using critical or disrespectful descriptions of others(including on social media).
- Actions which may endanger the Health and Safety of another member or guest / child of the club.
- Improper Conduct including fighting, victimisation and harassment.
- Deliberate damage to club or members property.

Player to Sign (and keep):

I have read and understood this Code of Conduct and I agree to abide by the rules and guidelines of the Club.(Please keep for your records).

Players Name:

Signature:

Date:

Signature of Parent/Carer:

Niddry Castle Golf Club will implement policies and practices as directed by Scottish Golf in the document titled Children's Wellbeing Guidelines 2016. This is available as a separate document within the Child Protection Policy folder.

The nominated appointed Child Protection Officer is

John Pritchard

Email enquiry@niddrycastlegolfclub.co.uk

Mobile telephone 07506 407238

The CPO is the primary point of contact for any reporting of any child protection related issues. Any information will be treated confidentially excepting the need to forward any matters to a relevant authority should the case arise. The CPO is the primary source for conducting Identity Checks, PVG applications and any other incidence of paperwork arising from child protection matters. The CPO is the liaison contact between the golf club and Disclosure Scotland.

